Invitation

International Training Period
5. OCT - 24. OCT 2021
IBSF Sanctioned Competition Yanqing
25. OCT - 27. OCT 2021

Yanqing National Sliding Centre
Beijing, China
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2
1. Yanqing National Sliding Centre

- Start House 1
- Start House 2
- Youth Start House
- Tourist Start House
- Finish House
- Refrigeration Plant
- Ice House

Track Length: 1935m
Start Altitude: 1016m
Finish Altitude: 935 m
16 Curves, including a spiral curve.
2. Local Organising Committee

**Organising Committee of Experience Beijing Events Yanqing Zone**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>MU Peng, YU Bo</td>
</tr>
<tr>
<td>Venue Director</td>
<td>LIN Jinwen</td>
</tr>
<tr>
<td>Executive Deputy Venue Director</td>
<td>TANG Yehong</td>
</tr>
<tr>
<td>Sliding Sport Manager</td>
<td>ZHANG Xudong</td>
</tr>
<tr>
<td>Sliding Expert</td>
<td>Normunds KOTANS</td>
</tr>
</tbody>
</table>

**Competition Committee**

<table>
<thead>
<tr>
<th>BOB</th>
<th>skn</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Delegate</td>
<td>Technical Delegate</td>
</tr>
<tr>
<td>Jos MATTLI</td>
<td>Michael GRUENBERGER</td>
</tr>
<tr>
<td>Jury President</td>
<td>Jury President</td>
</tr>
<tr>
<td>Jos MATTLI</td>
<td>Michael GRUENBERGER</td>
</tr>
<tr>
<td>Jury Members</td>
<td>Jury Members</td>
</tr>
<tr>
<td>Gatis GUTS, Christoph LANGEN</td>
<td>Jos MATTLI, Gatis GUTS</td>
</tr>
<tr>
<td>Race Director</td>
<td>Race Director</td>
</tr>
<tr>
<td>SHI Yan</td>
<td>GAO Fan</td>
</tr>
<tr>
<td>Ice Chief</td>
<td>Ice Chief</td>
</tr>
<tr>
<td></td>
<td>Martins Sausais</td>
</tr>
</tbody>
</table>
3. Event Information

Rules
The training and competition will be held following the IBSF rules.

Events
- Bobsleigh: 2-woman, Women’s Monobob, 2-man, 4-man
- Skeleton: Men’s, Women’s

Timing
1/100th second, according to the IBSF Rules.

Awards
Awards Top 6.

Event Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Event</th>
<th>Time</th>
<th>Event</th>
<th>Time</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>06-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>07-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>08-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>09-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>10-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>11-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>12-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>13-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>14-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>15-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>16-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>17-10-2021</td>
<td>THU</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
<tr>
<td>18-10-2021</td>
<td>WED</td>
<td>15:00</td>
<td>Bobsleigh Group 1</td>
<td>17:30</td>
<td>Bobsleigh Group 2</td>
<td>17:30</td>
<td>Bobsleigh Group 1</td>
<td>19:30</td>
</tr>
</tbody>
</table>

All Schedule is subject to change.
Participation Eligibility
The ITP and IBSF Sanctioned Competition will be carried out in accordance with latest IBSF rules. All athletes must have a valid IBSF E-license issued by their National Federation. In IBSF Sanctioned Competition quota allocation and eligibility will be the same for ITP. It is the responsibility of the National Federation to enter its athletes through IBSF online system at http://ibsf.sportresult.com.

- Deadline for submission of ITP: 1. OCT 2021
- Deadline for submission of Sanctioned Competition: 20. OCT 2021
(5 days before the 1st TCM)

Training & Entries Fee

<table>
<thead>
<tr>
<th>International Training Period</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2-man Bob</td>
<td>€15.00 per team per run</td>
</tr>
<tr>
<td>4-man Bob</td>
<td>€25.00 per team per run</td>
</tr>
<tr>
<td>Monobob</td>
<td>€15.00 per team (athlete) per run</td>
</tr>
<tr>
<td>Skeleton</td>
<td>€12.00 per athlete per run</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IBSF Sanctioned Competition</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bobsleigh</td>
<td>€20.00 per athlete per discipline</td>
</tr>
<tr>
<td>Skeleton</td>
<td>€25.00 per athlete per discipline</td>
</tr>
</tbody>
</table>

*Additional team members may be entered during the 1st TCM.

- Payment procedure
The payment for the training runs and entry fees shall be processed via:
- Bank transfer, Union Pay, Visa or Master Card only (cash payment will be not accepted);
- All payments will be charged in RMB based on the Bank of China official currency exchange rate on the payment day (EUR to RMB).
- All training and competition expenses shall be paid before leaving, the organising committee will provide invoices after receiving the payment.

**Insurance & Liability**
All athletes, officials and other members of the national association who attend and participate in the event shall do so at their own risk. The Organiser shall not be responsible for any loss or injuries incurred or suffered by any athlete or official in conjunction with the Organisation or staging of the event. All athletes are required to be covered by insurance against accidents deriving from the practice of bobsleigh and/or skeleton racing, including civil damages to third parties, for transport by ambulance, medical treatment and hospital treatment. All the participants are required to be covered by insurance including the Covid-19 treatment in the event host country. All participants shall pay for all medical treatment (including Covid-19 treatment) fee by their own expense.

**Sled Storage**
The sled storage containers will be provided for each Nation with bobsleigh team free of charge at the Yanqing National Sliding Centre (2 sleds per container). Containers for skeleton teams will be provided depending on availability. The room at the official hotel will be provided for the equipment maintenance and the storage for skeleton sleds.

**Radio Frequencies (Spectrum Application and Licensing)**
All radio equipment to be used during the International training Period and IBSF sanctioned competition, unless otherwise specified, requires short-term frequency license from Ministry of Industry and Information Technology of China.
For the spectrum application and licensing, please complete and submit the *Radio Frequency Application Form* (Appendix 1 and includes 4 sheets). Send it to spectrum@beijing2022.cn by 10. SEP 2021.
Foreign corporations, organizations and individuals will not be charged for
frequency spectrum authorization and usage fees for the International training Period and IBSF sanctioned competition so long as applications are submitted through Organizing Committee.

All wireless devices, prior to being operated in China for the International training Period and IBSF sanctioned competition, shall be tested for conformance and tagged at specified location. The specific testing and tagging location will be announced in the future.

For more information about radio frequency, please refer to the website: https://www.beijing2022.cn/a/20210115/008764.htm

#Appendix 1: Yanqing ITP_Radio Frequency Application Form
4. General Information

**Accommodation (Full board)**

- All teams and IBSF officials will be accommodated in the Xinhua Homeland Hotel (3-star) in Yanqing. (Address: No.16 Hunan east Road, Yanqing District, Beijing, CHN.)
- Distance to the venue: 35km (Driving time 40 minutes)
- Prices

<table>
<thead>
<tr>
<th>Room type</th>
<th>Price/day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double Room with full board (2 people per room)</td>
<td>80 Euro per person</td>
</tr>
<tr>
<td>Single Room with full board (1 person per room)</td>
<td>120 Euro per person</td>
</tr>
</tbody>
</table>

- Service Facilities: Dining Hall, laundry (at additional cost), meeting rooms (at additional cost)

- Accommodation Arrangement

Accommodation arrangement need to be confirmed by 20th SEP, please submit Appendix 2: Information Collection Form-sheet 1, to confirm the final name list as well as accommodation arrangement. Please assign rooms in advance (mark the participants who share one room or who will have single room).

LOC ACM Contact person: Ms. LI Zheng, lizheng01@beijing2022.cn
● Advance Payment
The organising committee accepts advance payment for accommodation. It is recommended that each team transfer around 50% of the total accommodation expenses to the organising committee as an advance payment before September 20th.

- Remittance Information:

<table>
<thead>
<tr>
<th>Bank’s Name:</th>
<th>BANK OF CHINA BEIJING BRANCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank’s Address:</td>
<td>NO. 2 Chao Yang Men Nei Da Jie, Dongcheng District, Beijing 100010, China</td>
</tr>
<tr>
<td>A/C Holder’s Name:</td>
<td>Organising Committee of Experience Beijing Events Yanqing Zone</td>
</tr>
<tr>
<td>A/C No:</td>
<td>333771107149</td>
</tr>
<tr>
<td>SWIFT CODE:</td>
<td>BKCH CN BJ 110</td>
</tr>
<tr>
<td>Remittance Information:</td>
<td>TEAM NAME, BOB/SKN - YANQING ITP</td>
</tr>
</tbody>
</table>

- Financial contact of organising committee:
Ms. YANG Tingjiao, yangtingjiao@beijing2022.cn, +86 16620223512

- Refund:
If the team is unable to participate due to its own reasons, the advance payment can be refunded, and the service fee charged by the bank from the transfer shall be covered by the team.

● Payment procedure
The payment for the all expenses in hotel shall be processed via:
- Bank transfer, Union Pay, Visa or Master Card only (cash payment will be not accepted);
- All payments will be charged in RMB based on the Bank of China official currency exchange rate on the payment day (EUR to RMB).
- All expenses shall be paid before leaving, the organising committee will provide invoices after receiving the payment.
Training Facilities
- Hotel: Standard 400m track & field outdoor stadium and basic outdoor training equipment will be provided. (Barbells, weights etc.)
- Venue: Indoor warm-up area located at Start House 1, 2nd Floor.

Meals
- For athletes, team officials and ITOs, meals of Chinese cuisine and Western food will be provided at the hotel and the quality and quantity will meet the needs of highly competitive athletes.
- Special Meals: Considering different religious beliefs, eating habits and personalized needs, Muslim and vegetarian meal will be provided as well.
- Food Information: Main Food Material and Possible Allergens Information will be labeled in both Chinese and English.
- Athletes’ Lounge: Hot and cold beverages as well as light snacks will be provided at athletes’ lounge during training and competition days.

Transportation Service
- Transportation service will be provided from 10.05-10.27.
- All participants must use official transportation service provided by LOC.
- Airport- Hotel and Hotel-Venue shuttles will be provided free of charge.
- Schedules will be arranged based on arrival times and event schedule.
- 50% capacity cannot be exceeded on shuttle buses.
**Airport - Hotel**

<table>
<thead>
<tr>
<th></th>
<th>Beijing Capital International Airport (BCIA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distance</td>
<td>110 km</td>
</tr>
<tr>
<td>Travel Time</td>
<td>100 minutes</td>
</tr>
</tbody>
</table>

**Hotel - Venue**

<table>
<thead>
<tr>
<th></th>
<th>Xinhua Hotel - Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distance</td>
<td>35 km</td>
</tr>
<tr>
<td>Travel Time</td>
<td>40-45 minutes</td>
</tr>
<tr>
<td>Operation Hours</td>
<td>According to event schedule</td>
</tr>
<tr>
<td>Pick-up &amp; Drop-off</td>
<td>Container Compound Finish House Start 1 &amp; Start 2</td>
</tr>
</tbody>
</table>

**In-venue Transportation**

<table>
<thead>
<tr>
<th></th>
<th>In-Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sled Trucks</td>
<td>6 Bob trucks 2 Skeleton Minibus</td>
</tr>
<tr>
<td>Shuttle</td>
<td>2 Minibus</td>
</tr>
</tbody>
</table>

**Medical Service**
Will be provided according to IBSF rules.

**Accreditation**
LOC will provide accreditation to all the participants.
The accreditation application form will be sent out at a later stage.
**Doping Control**

Doping control testing may be conducted in accordance with the rules and regulations set forth by IBSF.

**Visa**

- The LOC will provide visa invitation according to the submitted name list by 30 AUG.
- Due to Covid-19 Pandemic, please refer to *Websites of Chinese Embassies and Consulates* to check the current visa application policy in relevant countries and regions.
  
  http://www.fmprc.gov.cn/mfa_eng/wjb_663304/zwjg_665342/

**Sled Delivery**

- Each team is fully responsible for their own sled transport to the Yanqing National Sliding Centre and the customs operations. Each team should inform the OC about the arrival time of the equipment delivery in advance.
- The address recommended for teams

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Xinhua Homeland Hotel No.16 Hunan east Road, Yanqing District, Beijing, CHN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue</td>
<td>National Sliding Centre Zhangshanying County, Yanqing District, Beijing, CHN</td>
</tr>
</tbody>
</table>

For *Customs and Freight Forwarding Guide* please refer to the website https://www.beijing2022.cn/sv1/wog.html?cmsid=MHI2021033100459500

If there's any issues related Customs & Freight, please send the information such as the consignors and contact information to zhengao@beijing2022.cn.

Please inform the arrival time of equipment delivery 3 days before the equipment arrives via Email to zhengao@beijing2022.cn and gaofan@beijing2022.cn, so the logistics team could help arrange the venue entry process.
Information Collection

Due to Covid-19 control and prevention requirements in China, for better service for all the teams, the LOC will need to collect Final Name List of Participants, Accommodation Arrangement, Flight and Visa Information, Vaccination Information.

Please fill in all the sheet in Appendix 2, together with the scan of all participants Visa and vaccination certificate in one zip. file, submit to gaofan@beijing2022.cn and copy lizheng01@beijing2022.cn by 20th SEP.

#Appendix 2: Yanqing ITP Information Collection Form (Final Name List of Participants, Accommodation Arrangement, Flight and Visa Information, Vaccination Information.)
5. Covid-19 Prevention Requirements

*All Requirements are subject to change base on the situation by then.

**Closed-loop Management (Bubble-to-Bubble)**

According to relevant laws and regulations in China, the whole ITP and Sanctioned Competition will be held under closed-loop management (Bubble-to-Bubble). All the participants shall strictly abide by the Law of the People’s Republic of China on Prevention and Treatment of Infectious Diseases and the regulations on epidemic prevention management. Strict prevention and control measures will be applied in every step of their stay, including arrival and departure, transport, accommodation, food and beverage, training, competition, meetings and other events. They shall not go outside of the bubble, take public transport, or interact with people outside the bubbles. The same bubble-to-bubble management policy will also apply to Chinese athletes, official, working and support staff who will or may have close contact with those participants coming from overseas.

**Entry Policy (Only applicable to ITP and competition participants)**

- **Participant with COVID Vaccination Certificate which indicates the vaccination course has been completed 14 days prior to departure day issued by local administration authority.**
  - Negative nucleic acid test result within 48 hours before boarding
  - Negative IgM anti-body test result within 48 hours before boarding
  - Vaccination certificate
  - Daily Health Monitoring: From SEP 21th to departure day. (Please submit Appendix 4 Yanqing ITP_ Daily Health Monitoring and report by Email to gaofan@beijing2022.cn if there’s abnormal cases.)
Participant with NO COVID Vaccination Certificate
- Will need to 21-days quarantine at designated location after entry into China.
- The Chinese entry policies and COVID-19 prevention and control policies at that time shall apply.

*Any vaccine approved by the WHO, or those already within the WHO EUL/PQ evaluation process will be recognized/accepted. Please refer to the WHO official website below, which listed the "Status of COVID-19 Vaccines within WHO EUL/PQ evaluation process" as of 15 July. https://www.who.int/teams/regulation-prequalification/eul/covid-19

For all detailed policies, please refer to Appendix 3: Yanqing ITP COVID-19 Prevention and Control Policy

Window for Arrival & Departure
- Arrival Dates: 5th - 7th OCT
- Departure Day: 27th OCT.
* Early departure needs to inform LOC before 20th SEPTEMBER with details in Appendix 2.

Online Health Declaration Code
24 Hours before entry, all the inbound travelers shall apply for the Online Health Declaration Code (HDC). Please refer to official notice of local Chinese embassy or consulate. For more details, please refer to Appendix 5: Yanqing ITP_Online Health Declaration Code Application Guide.

#Appendix 3: Yanqing ITP_COVID-19 Prevention and Control Policy
#Appendix 4: Yanqing ITP_Daily Health Monitoring
#Appendix 5: Yanqing ITP_Online Health Declaration Code Application Guide
6. Contacts

Mr. GAO Fan (Deputy Sport Manager )
Email: gaofan@beijing2022.cn
Mobile Phone: +86 185 1345 2022

2020/2021 Yanqing International Sliding Sports Events Organising Committee
1, Hunan East Road, Yanqing District, Beijing, China, 10210

7. Appendix

Appendix 1: Yanqing ITP Radio Frequency Application Form
Appendix 2: Yanqing ITP Information Collection Form
Appendix 3: Yanqing ITP COVID-19 Prevention and Control Policy
Appendix 4: Yanqing ITP Daily Health Monitoring
Appendix 5: Yanqing ITP Online Health Declaration Code Application Guide
### Reminder of the Submission Deadlines for Information

<table>
<thead>
<tr>
<th>Items</th>
<th>Deadline</th>
<th>Submit to whom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Radio Frequency Application (Appendix 1)</td>
<td>SEP 10&lt;sup&gt;th&lt;/sup&gt;</td>
<td><a href="mailto:spectrum@beijing2022.cn">spectrum@beijing2022.cn</a></td>
</tr>
<tr>
<td>Final Name list of Participants, Accommodation Arrangement, Flight and Visa Information, Vaccination Information (Appendix 2) Please also send all the scan of Visa and Vaccination Certificate in a zip.</td>
<td>SEP 20&lt;sup&gt;th&lt;/sup&gt;</td>
<td><a href="mailto:gaofan@beijing2022.cn">gaofan@beijing2022.cn</a> <a href="mailto:lizheng01@beijing2022.cn">lizheng01@beijing2022.cn</a></td>
</tr>
<tr>
<td>Daily Health Monitoring -Everyday (Appendix 4)</td>
<td>From SEP 21&lt;sup&gt;th&lt;/sup&gt;</td>
<td><a href="mailto:gaofan@beijing2022.cn">gaofan@beijing2022.cn</a></td>
</tr>
<tr>
<td>Arrival time of equipment delivery to venue.</td>
<td>3 days prior to equipment arrival</td>
<td><a href="mailto:zhengao@beijing2022.cn">zhengao@beijing2022.cn</a> <a href="mailto:gaofan@beijing2022.cn">gaofan@beijing2022.cn</a></td>
</tr>
<tr>
<td>ITP entry submission</td>
<td>OCT 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td><a href="http://ibsf.sportresult.com">http://ibsf.sportresult.com</a></td>
</tr>
<tr>
<td>Sanctioned Competition entry submission</td>
<td>OCT 20&lt;sup&gt;th&lt;/sup&gt;</td>
<td><a href="http://ibsf.sportresult.com">http://ibsf.sportresult.com</a></td>
</tr>
<tr>
<td>Accreditation Application</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>Online Health Declaration</td>
<td>24H before entry</td>
<td>According to requirements of local Chinese embassy.</td>
</tr>
</tbody>
</table>